

Dear Suppliers

Director: Hirayama Hirotoishi
Purchasing Administration Department

Sub Director : Nagata Tetsuya
Quality Assurance Department
JATCO Ltd

Notification for a revision of "Supplier Quality Assurance Manual" ver. 4-11

JATCO has issued a revised version of the "Supplier Quality Assurance Manual".

Please replace previous version (ver. 4-10) with the newest one (Ver. 4-11).

And please return the following "Statement of mutual agreement" after completing and signing the agreement.

1. Revision outline

JATCO has partially revised "Supplier Quality Assurance Manual".

Attachment file shows details of revision points.

2. Procedure to get the new document

JATCO has updated documents in the supplier portal.

Please access to

*Supplier portal: 「Information」→「Document」→「Quality Administration&Service」→「Supplier Quality Assurance Manual」

Revision points are indicated in red letter.

3. Document control

Old version of the document shall not be used.

4. Returning the "Statement of mutual agreement"

Please send the "Statement of mutual agreement" to JATCO by **24th May, 2024**

You can reply by E-mail.

5. Contact Address

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Regards

JATCO Confidential C

JATCO Ltd.

/ / 2024

To : Quality Assurance Department Sub Director : Nagata Tetsuya

Statement of mutual agreement

We agree the "Supplier Quality Assurance Manual (Ver. 4-11)" with revision items.

Supplier code :

Supplier name :

Highest Responsible person of QA :